

Staff Report

TO: Mayor and City Council Members

FROM: Sean Thuilliez, Interim Chief of Police

DATE: February 16, 2016

SUBJECT: Approve Purchase Order for Lexipol Police Manual / Manager Subscription and Daily Training Bulletin Subscription

Background and Analysis:

The Police Department currently utilizes Lexipol Knowledge Management System as our department policy provider and has done so for many years. In April, 2015, the Police Department was authorized to add additional services from Lexipol; Daily Training Bulletins (DTBs), management of the DTBs, and the Lexipol Management Services.

There are many benefits to the police department for utilizing Lexipol. Lexipol provides comprehensive, defensible policies written by legal and public safety professionals. Their legal and experienced public safety team instills complete confidence by constantly monitoring and reviewing government legislation and case decisions. There are more than 150 policies based on federal and state statutes, case law and law enforcement best practices.

Lexipol's Daily Training Bulletins DTBs bring the manual into practice through real-life; scenario-based training exercises emphasizing high-risk, low frequency events. Completed and verified in less than ten minutes per day. Each month, Lexipol provides customizable, scenario-based training bulletins that link directly to our department policy manual. The DTBs are incorporated into each officer's daily shift training.

The Management Service is unique in that Lexipol staff assists with the implementation of the Lexipol manual, freeing police managers to focus on their primary duties. Lexipol's Implementation and Management Services allows the department to control policy while Lexipol reviews law and its impact to existing and new policy.

Lexipol's policies and training is 100% web based so there is no software to purchase or maintain.

Fiscal Impact:

The fiscal impact is \$10,937.00; the department budgeted for this expenditure in the FY 15/16 Professional Services Account #01-2050-4060-0000.

Finance Director Review: 

Recommendation:

1. Hold a Public Hearing; and
2. Approve the Purchase Order for Policy Subscription, Management Services, and Daily Training Bulletins.

City Manager Review: 



Lexipol LLC
6 B Liberty Ste 200
Aliso Viejo, CA 92656

Invoice

Date	Invoice #
12/1/15	15149

Bill To
Beaumont Police Department Attn: Accounts Payable 550 E 6th Street Beaumont, CA 92223-2210

Due Date
12/31/15

Item	Description	Amount
LE Policy Update KMS	The one year law enforcement policy manual update subscription includes 24/7 access to Knowledge Management System for updates and editing. 01/01/2016 - 12/31/2016	2,850.00
Daily Training Bulletins	The DTB subscription service includes 365 Unique Scenario Daily Training Bulletins and Testing Data Base. 01/01/2016 - 12/31/2016	2,700.00
LE Update Manageme...	LE Update Management Service 01/01/2016 - 12/31/2016	1,822.00
LE DTB Management ...	LE DTB Management Services 01/01/2016 - 12/31/2016	3,565.00

APPROVED FOR PAYMENT
BY: *[Signature]*
CHIEF OF POLICE, BEAUMONT POLICE DEPT
DATE: 12/1/15 ACCT # 2080-9060

Thank you!	Total: \$10,937.00
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Phone #	Fax #	Terms and Conditions:
949-484-4444	949-484-4443	All services are payable in full within thirty (30) days from invoice date.

951-769-8520
Fax: 951-769-8526

No. PD 2016-02

THIS NUMBER MUST APPEAR
ON ALL INVOICES, DELIVERY
SLIPS AND CORRESPONDENCE

Please furnish supplies and/or services listed below:

SHIP to Receiving Dept. at 550 E. 6th St. Beaumont, CA 92223

Funds Available _____ Department Head: Sean Thuilliez Prepared By M. McFayden
Approval Signature: _____ Title: Acting City Manager